

IDAHO GOURD SOCIETY OUTREACH EXPENSE REIMBURSEMENT APPLICATION

IDGS Member Name(s): _____

Organization Outreach will be presented to: _____

Location / Date / Time: _____

Estimated Number of Attendees: _____

Description of project / educational subject being taught:

List of Supplies (for reimbursement):

Estimated Expense to be submitted \$_____

Requested Approval Date _____

Partial Guidelines (see full Outreach Guidelines on IDGS Website):

- The IDGS volunteer teaching position is unpaid.
- Supply and expenses covered by a third-party will not be funded by IDGS.
- Leftover supplies will be donated back to IDGS.
- At the monthly membership meeting share your Outreach experience; what worked and anything you would do differently.
- Pictures and brief article sent to Karo via email for her Karo's Shards publication.
lemonsandsangria@gmail.com

Board Approval Signature: _____

Board Approval Date: _____

Upon completion of the application please email to Karo Fraizer at lemonsandsangria@gmail.com or turn into a board member.