

**IDAHO GOURD SOCIETY (IDGS) presents the 2022 Idaho Gourd Festival
TEACHER APPLICATION**

Please use a separate application for each class you wish to teach.

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| Name: | Email: |
| Phone: | Address: |

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| Class Title: |
| Class Description: (This description and your photos will sell your class to prospective students.) |

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| Class Tuition Fee: | <i>Note: IDGS will add \$10 to the tuition fee you list here when we advertise classes. It is a "student fee" paid for by the student. This \$10 fee will be payable to IDGS by you. So, if tuition is \$50 the student will pay you \$60. You are obligated to pay IDGS an amount equal to \$10 times the number of students registered for your class. Example: If you have 10 students you will pay IDGS \$100.</i> |
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1. Assurance of Originality: This class is my original design or This class was created by _____ (name) and I am enclosing permission from her/him.
2. Can the student expect to finish the project by the end of class? Yes No
3. Level of Difficulty: All Levels Beginner Intermediate Advanced No gourd experience
4. How long is your class? ½ day All day Short Class # _____ of Hours or Minutes
5. How many students can you accommodate? _____ (Minimum) _____ (Maximum)
6. Will you accept walk-ins? If yes, you must have materials/supplies necessary for the walk-ins. Yes No
7. Do you require electricity? If yes, you must bring your own cords and power strips. Yes No
8. Will you be? Cutting Sanding Cleaning out gourd Drilling Carving Woodburning

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| Tools and/or supplies the student must bring to class: |
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We encourage teachers to provide a written tutorial/instruction.

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| Materials provided by you: |
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Note: There is a limit to the number of classes that will be offered so please return your application by the deadline. This application deadline is Sunday, March 20, 2022. Class selection will be made and teachers notified in early April, 2022. Please email attachments (do not embed in the email) the following: 1) Signed Teacher Application; 2) Signed Terms of Agreement (TOA); 3) a photo of yourself; and 4) up to two (2) photos of your class project. Email all to Chris Peters at cpetersusa@gmail.com. Information and the Teaching Terms of Agreement (TOA) follow on the next two pages.

I have read and understand the Teacher Application, Information and TOA and agree to same:

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| Signed: | Date: |
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INFORMATION

The Idaho Gourd Society (IDGS) is holding their 21st gourd festival on Saturday and Sunday, September 24 and 25, 2022 in Nampa, Idaho. Classes will be held Thursday, Friday, Saturday and possibly Sunday, September 22 to 25.

Thank you for your interest in teaching gourd classes.

IDGS will administer the registration of classes. Teachers need to know and accept that IDGS will receive \$10 per student (called, “student fee”) and that amount will be included in the tuition when the class is advertised. Students make their check payable to the teacher. You will be required to issue a check payable to IDGS for the student fees.

Classes are full, half day and some can be shorter. We expect times will be 9:00 to 5:00, 9:00 to 1:00 and 1:30 to 5:30.

August 31st is the last day for students to cancel. After that time students are committed and you can count on receiving payment even on ‘no shows’. August 31st is also the cut-off date for a class to meet the minimum student number. You will have the **option** to cancel the class due to insufficient enrollment but not before August 31st. By not cancelling you may benefit from walk-in and/or late registering students. If you decide to cancel because of low registration you must do so by September 3, 2022 to allow students time to register for another class.

Illness/Emergency—This is a challenging situation when putting on classes but we’ll do our best to keep our policy simple. Out of respect for students and IDGS if you have an unavoidable need to cancel please inform us **immediately**.

IDGS will use your class description and photos for class registration and to advertise the classes on the IDGS website, on Facebook and on the venue’s website. Please take care to provide quality, high resolution photos (300 dpi is ideal), preferably on a light colored background. We ask for a photo of the teacher and up to two (2) photos of the class project. Save your photos with the following naming convention: LASTNAME_ CLASSTITLE.

Deadlines:

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| March 20, 2022 | Teacher Application, TOA, Photos |
| Early April, 2022 | Classes Selected by IDGS/Teachers Notified |
| April 20/April 24, 2022 | Registration Opens: IDGS Members Only/Nationwide |
| August 31, 2022 | Last Day Students can cancel/Teachers receive class enrollment information |
| September 3, 2022 | Teachers may cancel low-enrollment class or commit to teach low-enrollment class |

Direct any questions you may have to Chris Peters at cpetersusa@gmail.com, 208-697-3102.

Teaching Terms of Agreement (TOA)

This is an Application Agreement between **IDAHO GOURD SOCIETY** and those who wish to teach gourd art and craft in conjunction with the **Idaho Gourd Festival**, during the September 22 to 25, 2022. The IDGS intends to offer classes to further the objectives of the IDGS. Classes provide social activities of recreational and educational nature to its members and community.

1. Idaho Gourd Society reserves the right to bar any class or exhibit that we deem inappropriate.
2. Teachers must set up and be ready to greet their students at class start time.
3. Teachers agree to only teach activities described on their application, (unless otherwise approved by Idaho Gourd Society), **and will require dust masks, gloves, eye protection, and/or any other safety equipment for their students, whenever advisable.**

4. Teachers agree that any handouts, pictures, or tutorials submitted to Idaho Gourd Society and the students being taught are their original work and do not infringe on the copyright of another. **If it isn't the teacher's original concept a written approval from the author is required.**
5. Teachers shall accept total responsibility for their classroom area with regards to safety, fire, theft, accident, or injury to themselves, their students or the public. (Students are also required to sign a waiver of liability for any accident or injury when they arrive for class).
6. **Cancellations:** Teachers agree to contact the Idaho Gourd Society immediately upon learning they cannot conduct a scheduled class.
7. **Idaho Gourd Society, its Executive Board and the Venue Owner** assume no responsibility for any property brought onto the premises. This agreement releases the above parties and their agents from liability because of any loss or damage to such property, whatsoever the cause.
8. Should "acts of God" or other unforeseen calamity cause the festival to be canceled, immediate notice will be given to all teachers. **Idaho Gourd Society and its Executive Board** are fully committed to hosting this event, but shall not be liable for claims of lost profits, business, or any other damage if the festival has to be canceled or rescheduled.
9. Teachers are responsible for any damage to tables and/or chairs, and agree to clean up their individual areas of operation immediately following the class conclusion (no exceptions).
10. Teachers will pay Idaho Gourd Society the "student fee", which is \$10 per student. Example: If you have 10 students IDGS is due \$100. Please make the check payable to the Idaho Gourd Society.

As a participant and teacher at the **Idaho Gourd Society Gourd Festival** to the extent permitted by law, I hereby indemnify and hold harmless the **Idaho Gourd Society and its Executive Board, Venue Owner and their employees and volunteers** against any loss, cost, damage, personal injuries including death, judgment or liability of any kind including legal expenses, which the said parties may suffer by reason or arising from this event.

Agreed to by: (By entering your name below you agree to the terms listed above.)

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| Teacher Signature: | Date: |
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| <i>Received by IDGS:</i> | <i>Date:</i> |
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