

2024 Idaho Gourd Society Vendor Application and General Information

The Idaho Gourd Society would like to invite gourd artists, gourd farmers, and commercial gourd suppliers to join us for the 2024 Idaho Gourd Festival from Friday to Sunday, September 20, 21 and 22. The festival will be held at Franz Witte Garden Center, 20005 11th Ave, Nampa, Idaho. IDGS will make all attempts to accommodate all applicants, but CANNOT guarantee we'll have the number of booths necessary nor can we guarantee booth locations. Vendor spaces may be outdoors or under a large tent. Booth locations are not determined until shortly before the festival and are subject to change without notice. 2023 vendors have first preference followed by new vendors. To reserve your space, returning 2023 vendors must submit this application with payment by June 1, 2024. Vendor acceptance notification will be as soon as possible but not before July 1st.

1. Name: _____ Email: _____
2. Phone: _____
3. Please let us know if you plan to use electricity. _____
4. Booth size request:
 - a. IDGS Member 10 x 10 (\$50 each) How Many? _____
 - b. Non-Member 10 x 10 (\$75 each) How Many? _____
5. Describe the products you will be selling.

6. To help us promote the festival we'd like to share info about our vendors. Please indicate where to find you online. Instagram? Facebook? X? Website?

7. Are you sharing a booth or would you consider sharing a booth with another person and if so, who? Remember, each person selling will need an Idaho Seller's Permit.

Please check all that apply:

- I am a current IDGS Member. I am NOT a current IDGS Member.
- I was a 2023 festival vendor.
- I understand the Idaho State Tax Commission requires sellers to register for the event set up on their website.*
- I have a Permanent Idaho Sales Tax Permit. I will obtain an Idaho Temporary Seller's Permit.
- I agree to and understand the General Vendor Information shown below.
- I have attached my check payable to the Idaho Gourd Society or
- I have paid online at <https://www.idahogourdsociety.org/vendors.html> (A convenience fee is added to your cost.)

Signature of Applicant

Date

Send this application to:

Chris Peters, IDGS Festival Vendor Chairperson, 24512 Hartley Ln, Middleton, ID 83644

Send by email if you have paid online: cpetersusa@gmail.com

GENERAL VENDOR INFORMATION

Vendor booths are available for individuals or small businesses who are selling gourds, crafted gourds, or gourd related supplies and tools. Approximately 80% of what you sell must be gourds, gourd related or supplies and tools of any type that can be used on gourds. Artist items must be appropriate for our event. Vendor spaces may be outdoors or under a large tent. Booth locations are not determined until shortly before the festival and are subject to change without notice. Vendors will need to provide their own tables, chairs, booth displays and electrical cords. Rentals are not available. If your booth is located outside it is advisable to set up a personal tent. If your booth is inside the main tent, a personal tent can be used but natural lighting is diffused. Electricity is free. You will need to bring your own electrical cords and cover any exposed cords.

Vendors must be at their booth during the festival's hours of operation which are 9 AM to 6 PM Friday and Saturday and from 10 AM to 3 PM on Sunday. Booth set up and take down takes place during the business hours of Franz Witte. Booth set up is the afternoon of Thursday, September 19, 2024 and must be completed by 6:00 PM. Take down can begin at 3:00 PM Sunday, September 22 but must be completed by 5:00 PM. Due to security reasons you may not wish to leave valuables out overnight. We recommend each vendor acquire liability insurance. Franz Witte, IDGS, including its officers, directors and appointed directors, will assume no responsibility for any property brought to the premises.

Cancellation: You may cancel anytime but to receive a refund you must cancel in writing on or before August 20, 2024. If you paid online the convenience fee is not refundable.

Should "Acts of God" or other unforeseen calamity cause the festival to be canceled, immediate notice will be given to all vendors. A refund of all monies paid in advance will be mailed to vendors within 60 days. The Idaho Gourd Society and Franz Witte Garden Center are totally committed to hosting this event, but shall not be liable for claims of lost profits, business, or any other damage if the festival has to be canceled or rescheduled.

Vendor Auction Donation: We would appreciate a donation for IDGS fundraising.

***Idaho Sales Tax Collection and Reporting:** Our event will be set up on the Idaho State Tax Commission website. **All vendors** are required to register for our event before the festival. Any vendor who does not will not be allowed to sell at our event. Prior to the festival you will receive an Event ID for registering. Our Treasurer, Janet Melligh, can answer questions regarding this. All vendors **must** have a current Permanent Idaho Sales Tax Permit or a Temporary Idaho Seller's Permit.

Vendor questions? Chris Peters cpetersusa@gmail.com

Festival questions? Alan Sweeney asweeney85@aol.com